

LETTER OF AGREEMENT FOR CURATION OF ARCHEOLOGICAL MATERIALS

Revised December 6, 2024

It is hereby agreed and understood by the University of Arkansas Collections Facility (UACF) and the (Depositor) that the UACF will receive and review, for the fee stipulated in the Curation Fee Schedule, collections of archeological materials (from the Depositor) _____ which collection is to be or was obtained as follows:

(designate location, contract, or other parameters of the collection/research activity in sufficient detail as to make it distinct from any other collection)

When this collection is found by the UACF to be in conformance with the Curation Standards for Arkansas (*State Plan*; Appendix G 1994) and the UACF's Curation Standards, it will accept this collection for long term curation and management.

This collection is assigned the following Accession Number(s) _____

The (Depositor) _____ agrees to assume responsibility for bringing the collection into complete conformance with the National Park Service Guidelines (36CFR79) as appropriate, the Curation Standards for Arkansas, and the UACF Curation Standards.

The (Depositor) _____ agrees to deposit the collection with the UACF on or about _____. A Notice of Receipt will be issued by the Survey Registrar when the collection is in hand.

The UACF agrees to complete the Registrar's review in 60 days after date of receipt as measured between the date of the Notice of Receipt and the postmark of the Letter of Acceptance or Letter of Review as appropriate.

If the collection conforms completely to the curation standards, a Letter of Acceptance will be issued when the review is completed.

If the collection and document(s) are found not to conform to the above standards, a Letter of Review will be issued itemizing the deficiencies and a Letter of Agreement for Collections Preparation will be negotiated (see UACF Curation Standards).

The (Depositor) _____ agrees that it will assume full responsibility for correcting deficiencies of the collection within a reasonable length of time. After signature of this Agreement, the depositor will not retain the collection or otherwise dispose of it, nor will they deposit the collection with another Curation Facility.

The UACF agrees to provide curation and access to the collection, which will remain the property under the continued ownership of _____ in accordance with the Archeological Contract Collections Management Policy.

The Curation Fee Schedule details charges that will be assessed a result of this Letter of Agreement. The box count and linear foot measurement to be charged are understood to be the count and measure at the time the collection is deemed acceptable.

Unless indicated otherwise below the depositor gives, transfers, assigns, and delivers all right, title, and interest in the collection to the Arkansas Archeological Survey as an unrestricted gift, and that it holds good and complete right, title, and interests to give.

Depositor: _____ Owner: _____

Address: _____ Address: _____

Signature: _____ Signature: _____
Depositor Owner

Title: _____ Title : _____

Date: _____ Date: _____

Director, Arkansas Archeological Survey
2475 N. Hatch Ave.
Fayetteville, AR 72704

Registrar, Arkansas Archeological Survey
2475 N. Hatch Ave.
Fayetteville, AR 72704

Signature: _____ Signature: _____

Date: _____ Date: _____

Agency or other entity retains ownership of the collection and retains continuing responsibility for costs of compliance with changing rules, regulations and laws, including but not limited to Native American Graves Protection and Repatriation Act and evolving documentation standards.

Name of agency or contact for ongoing compliance obligations: _____